Vendor Oracle Identity Manager

Standard Operating Procedures

Certification Launch

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## Vendor OIM Certification Launch

In Vendor OIM , the Certifications are Launched only for the Vendor users and VSAs(Vendor Security Admins) who are part of “Merch Vendors” Type Organizations and the Certification is a Role Based Certification. Here the Certifications are Launched Half Yearly(every 6 months).

Before Launching the actual Certification, check if there is any previous Certifications available. This can be checked in the “certification” table in the BBY\_VENDOR schema.

1.To Launch the Certification the below Scheduler needs to be run:

### BBY Vendor Portal Certification Table Update

This Scheduler will take the Role Ids of all the Vendor Users and VSAs from “VENDOR\_APP\_ROLE” and puts the data in to “certification” table with Pending certify\_status.

#### Parameters:

Auto Provisioning Apps – As the Auto Provisioned Roles need not be certified those are specified here so that certification is not launched for those roles.

Certification End in Months – This would set the next run of the scheduler so that data from certification table is moved to certification\_audit.

Certification Flag -

If the Scheduler is run with Certification Flag set to Yes then the data is updated to certification table. If the Scheduler is run with Certification Flag set to No then the data in Certification table is moved to certification\_audit table.

Next Certification in Months – This would set the next Certification Launch.

2. The below Scheduler would create audit task in Partner Portal for list of all valid reviewer Merch VSAs.

### Vendor Certification Create Audit Task Job

3. The below Scheduler will send notifications to VSAs that have a pending audit item:

### PendingAuditRemainderNotification

Number of Notifications that should be sent is defined in the “Total Reminders”. As the certification process is for 1 month, the total reminders would be set to 3(0 to 3) which is total of 4 reminders.

On each run “Current Remainder Index” is increased and once the value is increased to 3 that would be the last notification .

Execution Mode –

If the value is set to “SEND\_EMAILS\_TO\_VSAs” then the email notification is sent to all the VSAs who has Pending Certifications.

If the value is set to “REPORT\_ONLY\_TO\_ADMIN” then an email is sent to {Report Admin User Login} user with preview of all the VSA user logins who will be receiving the emails.

4. The below Scheduler would update the audit task in Partner Portal for all the VSAs who has completed their certifications :

### Vendor Certification Update Audit Task Job

#### Schedulers Run:

If the certification Launch is on March 10th

1. The first Scheduler that should be run is - "BBY Vendor Portal Certification Table Update" and below parameters need to be manually set before the run

Certification End in Months should be set to - 1

Next Certification in Months should be set to - 6

The first run of this scheduler would be on March 10th with certification Flag - yes

The next run of the scheduler will be set to 1 month from the initial date of run i.e. April 10th

After the run on April 10th the next run of the scheduler will be set to 6 months from the initial run i.e Sep 10th

2. The next Scheduler that should be run - "Vendor Certification Create Audit Task Job" post the above scheduler is run

For this Scheduler the below parameters should be manually set :

Start Date - 2021-03-10

Due Date - 2021-04-09

3. This Scheduler- "PendingAuditRemainderNotification" should be set to run 7 days once and the initial run should be post a week the certification is Launched, below parameters need to be set:

Audit Tasks Due Date - 2021-04-09

Current Remainder Index - Initially set to 0

Total Remainders - 4

4. This Scheduler - "Vendor Certification Update Audit Task Job" should be set to run every 6 hours and the initial run should be from start of the business hours.